

~~SECRET~~
NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

Director of Training

DDA Memo, 4 Apr 77

26 August 1960

Auth: DDA REG. 77/1763

Date: 060278 By: 029

Chief Instructor, Instructional Techniques Course

Final Course Report, ITC #48

1. ITC #48 was presented on 23-25 August 1960 to five members of the Language and Area School (3 contract and 2 staff employees).

2. Attachment A is a copy of the course schedule and outline of subjects presented. Attachment B are copies of the individual student training reports.

3. Class Performance and Student Attitudes: The student body represented about four or five different cultures with English as the only common yet secondary language. This may help to explain the fact that class performance was only satisfactory. The students' attitudes, however, were generally characterized by cooperativeness, eagerness, willingness to participate effectively in the class activities, and a desire to apply the principles and techniques discussed in their own instructional situations. Several students seemed reluctant to constructively critique the presentations of their colleagues, which may be attributed to their cultural background, pride and sensitivity to each other's face saving, or possibly to their feelings of personal inadequacy.

4. Outstanding Performances: None

5. Significant Findings, Recommendations, Follow-up Actions: Working with a group of this type presents a unique challenge to the instructors of the ITC. This is being met by several actions: (a) frequent meetings with [REDACTED] to improve, wherever possible, each succeeding course presentation; (b) consideration of the students' suggestions on the course critique to specific questions relative to course improvement; and (c) independent research by the ITC instructors on language instruction. The students in this class indicated difficulty in obtaining adequate training aids for their classroom use, including the use of the Thermofax Machine. Procedures were outlined for the obtaining of training aids, and, in fact, [REDACTED] was brought in

25X1A9a

25X1A9a

~~CONFIDENTIAL~~
~~SECRET~~

to clarify any possible misunderstanding as to capability and requesting procedures. The difficulty seemed to lie mainly in the administrative channels of the School. The students were assured that the School Staff were quite cognizant of the increased interest and desire of the instructional staff to obtain more aids (probably as the result of the ITC sessions) and that fullest cooperation would be accorded their future requests.

As is customary in the ITC runnings, the instructors of the ITC, several months in the future and upon the scheduling of [REDACTED] will visit an actual classroom operation of each student and offer suggestions for improvement where appropriate.

25X1A9a

SIGNED

[REDACTED]

25X1A9a

Attachments:

- A. Course Schedule
- B. Student Training Reports

Distribution:

- Orig. & 1 - Addressee
- 1 - Chief Instructor
- 1 - PPS

25X1A9a

OTR/PPS [REDACTED] nld (26 Aug 60)

~~SECRET~~
~~CONFIDENTIAL~~